By from ONE chron file, made by O/DCI/NS; Sept. 1953; file under "ONE"

20 February 1952

MEMORANDUM FOR NSC LIAISON OFFICER

As a result of our conversation on the nature of your liaison duties with the NSC mechanism, I am taking this occasion to put in writing our conclusions, as follows:

1. Discern the nature of draft papers being incubated without official knowledge of NSC Staff.

   a. Area involved
   b. Range of problems at issue
   c. Courses of action being considered

2. In the event papers outlined in #1 above are not discerned before becoming officially recognized, identify and report upon their official recognition at once.

3. Insist upon the exact dimensions of intelligence support - such as Intelligence's estimate of

   a. The existing situation
   b. Probable developments therein (trends)
   c. Local and/or global consequences and reactions to US courses of action in contemplation

4. With Chief of Estimates Staff and/or Task Team Chairman, or by yourself, check CIA draft terms of reference with the NSC Staff and appropriate agency representatives in the NSC machinery.

5. Know at what stage or stages of the progress of the paper through the NSC mill, intelligence is expected to be injected into the paper, and the agent through which it will be injected (e.g., CIA Staff Assistant, Senior Staff representative), and what kind of intelligence (e.g., uncoordinated, coordinated).

FEB 20 1952
N E-12

NSC

SECRET

Security Information

HS/HC-112

000312

~~SECRET~~
Security Information

6. Put the Board and Borel on immediate notice of information from #5.

7. If an IAC task is in view, see that DCI, DDI and AD/IC are alerted and that IAC takes official cognizance.

I am sending a copy of this to Mr. Dulles and Mr. Becker.

SHERMAN KENT
Assistant Director
National Estimates

Copies to:DDCI
DDI

~~SECRET~~
Security Information